

**Reporting template for Annual report requirements for Queensland Government agencies for the 2018–19 reporting period – Section 13.3 Government bodies (statutory bodies and other entities)**

<b>Name of Government body</b> TAFE Queensland					
Act or instrument	TAFE Queensland Act 2013				
Functions	<p>The Board has the following function for TAFE Queensland-</p> <ul style="list-style-type: none"> <li>To ensure it operates in accordance with its operational plan and, as far as possible, achieves the performance targets and objectives stated in the plan;</li> <li>To account to the Minister for its performance as required under an Act;</li> <li>To ensure it otherwise performs its functions in a proper, effective and efficient way.</li> </ul>				
Achievements	<p>In 2018-19, the Board held 10 ordinary meetings, 5 special meetings and 7 committee meetings. The Board travelled to the Acacia Ridge, Cairns, Mt Gravatt and Southbank campuses and the Aviation Australia Eagle Farm campus. While travelling, the Board hold a regular meeting and meet with industry representatives, employers, staff, students and the wider community.</p> <p>In 2018-19, the Board were delighted to appoint Ms Mary Campbell as the Chief Executive Officer of TAFE Queensland from 1 July 2018. The Board has worked with the CEO over the last year to maintain oversight of key projects including the implementation of the Student Management System and the Australian Skills Quality Authority (ASQA) re-registration process.</p> <p>The Board worked with the Department of Employment, Small Business and Training (DESBT) to confirm the appointments of Mr Peter Dowling, Ms Karen White and Ms Deborah Wilson to the Aviation Australia Board. Over the past year, the TAFE Queensland Board has worked with the Aviation Australia Board to further streamline governance processes and will continue to work together to leverage commercial opportunities.</p> <p>In October 2018, the Board came together with the Executive team to further develop TAFE Queensland's future strategy and to map the journey required to keep pace with the changing expectations of training and skills, especially as digital transformation evolves and is more prevalent. The Board are committed to ensuring long term strategies are in place to meet evolving skilling needs and are working to ensure the organisation is best placed to implement new training and re-skilling programs as the jobs of the future emerge.</p>				
Financial reporting	TAFE Queensland is not exempted from audit by the Auditor-General. Transactions of the entity are accounted for in the financial statements.				
<b>Remuneration</b>					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee	Approved sub-committee fees if applicable	Actual fees received*
Member (AFRC Member) Term concluded 30 November 2018	Shaun Coffey	Board 4 Special 3 AFRC 1 <b>Total 8</b>	\$35,000 pa	N/A	\$16,893
Member (AFRC Member) Term concluded 30 November 2018	Louise Cox	Board 5 Special 3 AFRC 2 <b>Total 10</b>	\$35,000 pa	N/A	\$16,893
Member (PCSC Member) Term commenced 1 December 2018	Andrew Dettmer	Board 5 Special 0 PCSC 0 <b>Total 5</b>	\$35,000 pa	N/A	\$21,300
Member (AFRC Member) Term commenced 1 December 2018	Kay Giles	Board 5 Special 0 AFRC 2 <b>Total 7</b>	\$35,000 pa	N/A	\$21,300
Member (AFRC Chair)	Peter Dowling	Board 9 Special 5 AFRC 4 <b>Total 18</b>	\$35,000 pa	N/A	\$38,395
Board Chair	Annabel Dolphin	Board 10 Special 5 AFRC 4 PCSC 3 <b>Total 22</b>	\$55,000 pa	N/A	\$60,019
Member (AFRC Member) Term commenced 1 December 2018	Trina Hockley	Board 4 Special 1 AFRC 2 <b>Total 7</b>	\$35,000 pa	N/A	\$21,816
Member	Noela L'Estrange	Board 10	\$35,000 pa	N/A	\$41,285

(PCSC Member)		Special 3 PCSC 3 <b>Total 16</b>			
Member (PCSC Member) <i>Term concluded 30 November 2018</i>	Peter Price	Board 4 Special 3 PCSC 2 <b>Total 9</b>	\$35,000 pa	N/A	\$16,893
Member (PCSC Chair)	Deborah Wilson	Board 8 Special 4 PCSC 3 <b>Total 15</b>	\$35,000 pa	N/A	\$38,194
No. scheduled meetings/sessions	Board – 10 Special – 5 Audit, Finance and Risk Management Committee (AFRC) – 4 People, Culture and Safety Committee (PCSC) – 3				
Total out of pocket expenses	Kay Giles - \$1,077.09 Peter Dowling - \$725.12 Annabel Dolphin - \$2,200.04				
Notes	*Actual fees received are inclusive of superannuation contributions and motor vehicle allowance as outlined in the <a href="#">Remuneration procedures for part-time chairs and members of Queensland Government bodies.</a>				