

RURAL SUPPORT TRAINING

Community Development Program 4

If you're thinking about learning new skills, upskilling or diversifying and expanding your business, this program offers a range of opportunities. Building your skills can set you up for volunteering, part time work or new streams of income such as working in licensed premises, coffee shops and food outlets. If you're looking to learn or brush up on your Microsoft Word and Excel skills, this is a great opportunity.

This mix of accredited and non-accredited units will provide you with the skills and knowledge to:

- serve alcohol legally and responsibly in a licensed venue in Queensland
- prepare and serve a range of espresso coffees
- handle or serve food safely in any type of food outlet
- utilise Microsoft Word and Excel

Duration: 5 Days

Fully funded under the Rural Support Training program. Eligibility criteria applies. Availability of equipment in certain locations may require changes to classes offered.

Monday 16/11/20	Tuesday 17/11/2020	Monday 23/11/2020	Tuesday 24/1/2020	Wednesday 25/11/2020
Microsoft Office - Word: Beginners Workshop (NONAC08039)	Microsoft Office - Excel: Beginners Workshop (NONAC08058)	Provide Responsible Service of Alcohol (SITSS00055)	Food Handling (Hygiene) (SITSS00050)	Basic Barista (NONAC11001)
Microsoft Office - Word: Intermediate Workshop (NONAC08040)	Microsoft Office - Excel: Intermediate Workshop (NONAC08059)			

When

Monday 16th, Tuesday 17th, Monday 23rd, Tuesday 24th and Wednesday 25th November 2020
8:30am to 3:30pm each day

Please enquire as soon as possible as places are limited.
Applications required by 6th November 2020

Where

MURGON
Location:
Murgon Town Hall
62-70 Lamb Street, Murgon

For more information or to apply call (07) 4160 4450

or email ruralsupporttraining.southwest@tafe.qld.edu.au

 1300 308 233

 tafeqld.edu.au

